

Tudor Manor
Board Meeting Minutes
February 9, 2015

In attendance: Steve Ambriz, President; Ken Miller, Vice President; Jared Buffington Sec/Treas; Shannon McCarthy HOA Manager.

General owners in attendance: Kerstin Tomson, Emily Farner, Patrick Wong

I. Call to order at 5:30 pm: Steve Ambriz

II. Financial report.

Shannon read the financial report as of January 31, 2015
No 'out of the ordinary' expenses.
Operating balance: \$7,156.43
Reserve: \$17,446.11

III. Manager Report:

A. Boiler replacement

The boiler was replaced and running very well

B. New Business

1. Laundry is due for new machines. Shannon will check with Mac Gray concerning the amount of time left on the current contract. Once the contract is up the Board will look into purchasing machines to be maintained by the Board to no longer have the laundry service.
2. The door closer at the 539 address needs adjustment
3. Patrick will purchase a case of light bulbs for the building and the Board will replace the bulbs as needed
4. A yard cleanup day is scheduled for April 11, 2015 at 10 AM

IV. Next meeting April 20, 2015. 5:30 PM

V. Adjournment