

Gaylord Manor
Annual Meeting Minutes
April 16, 2015

In attendance: Joanna Hautin, James and Karen Manier, Steve Cohen vis phone, Shannon McCarthy HOA Manager.

I. Call to order at 6 pm

II. Financial report.

Shannon read the financial report as of March 31, 2015

Operating balance: \$3,289.67

Reserve: \$9,589.18

\$2K to be moved to the reserve from operating for annual requirement to budget

III. Manager Report:

- A. South entrance door needs the shelf removed, filled in with wood and painted.
- B. North entry tiles are coming up. Look for replacement
- C. Lights above the south door are flickering do to not being screwed in all the way.

IV. Next meeting TBD

V. Adjournment