

Majorca Condominium Home Owners Association

BOD Minutes: November 20, 2017

Board Directors Present: Penny Houston, Donna Bryant, Paula Gerardi, Sindi Pillars

Minutes taken and written by Shannon McCarthy HOA manager

Meeting called to order at 2:00 PM

Minutes from June 27, 2017

Sindi made the motion to approve the minutes

Penny second the motion

Financial report:

As of October 31, 2017

Operating account: \$43,548.56

Cash Reserve: \$134,156.12

Manager's report:

Vendor update:

1. Landscaping project was walked by the Board. The Board decided to add a second bench. Both benches to be backed up to the planters facing each other.
2. Carpets were cleaned
3. Touch up painting continues
4. Heat turned on and swamp cooler turned off
5. Elevator interior update was discussed. Proposals are to be procured to include stainless steel swirl walls, dark floors and dark ceiling with led lighting.
6. The parking deck is to be resealed and lined. Proposal from WDR was approved.

New Board Business and Home owners concerns:

1. Annual meeting was set for December 18 at 6PM to be held in the pool area.
2. Look into diverting the downspout on the south side of the building so ice does not build up on the parking deck.
3. Check with Five Star Janitorial concerning new janitor and cleaning of the chair rail and frame of the metal doors
4. A notice is to be posted to keep bikes out of the pool room
5. Paula will shop for a new table to be placed in the lobby area next to the elevator to replace existing table
6. Paula will post meeting notices and minutes

Adjournment: 3:00 PM.