

**Maxim II Condominiums**

Balance Sheet  
As of 11/30/17

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ASSETS	
Cash Checking - Operating	\$ 10,970.10
Cash Savings - Reserves	115,236.19
Dues Receivable	2,223.60
Misc. Owner Receivables	5.00
Owner Admin. Fees Receiv.	200.00
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<b>TOTAL ASSETS</b>	<b>\$ 128,634.89</b>
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LIABILITIES & EQUITY	
<b>CURRENT LIABILITIES:</b>	
Prepaid Owner Dues	\$ 269.20
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Subtotal Current Liab.	\$ 269.20
<b>RESERVES:</b>	
Reserves - Unallocated	\$ 14,924.05
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Subtotal Reserves	\$ 14,924.05
<b>EQUITY:</b>	
Prior Year Net Inc./Loss	\$ 138,616.13
Current Year Net Income/(Loss)	(25,174.49)
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Subtotal Equity	\$ 113,441.64
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>\$ 128,634.89</b>
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**Maxim II Condominiums**

Income/Expense Statement  
Period: 11/01/17 to 11/30/17

Page: 1

Account	Description	Actual	Current Period		Year-To-Date		Yearly Budget	
			Budget	Variance	Actual	Budget		Variance
INCOME:								
06305	Dues	8,822.96	7,853.20	969.76	97,052.56	86,385.20	10,667.36	94,238.40
06315	Insurance Reimbursement	.00	.00	.00	4,582.04	.00	4,582.04	.00
06330	Special Assmt. Income	.00	276.33	(276.33)	.00	3,039.63	(3,039.63)	3,316.00
06340	Late Fee Income	.00	50.00	(50.00)	.00	550.00	(550.00)	600.00
06360	Misc. Owner Income	.00	30.00	(30.00)	10.00	330.00	(320.00)	360.00
06380	Owner Admin. Fees Income	.00	.00	.00	10.00	.00	10.00	.00
06710	movein/out income	.00	.00	.00	100.00	.00	100.00	.00
06720	Pet Registration	.00	.00	.00	150.00	.00	150.00	.00
06810	Laundry Income	114.62	110.00	4.62	1,409.91	1,210.00	199.91	1,320.00
06905	Parking	125.00	.00	125.00	1,275.00	.00	1,275.00	.00
06910	Interest Income	18.94	5.00	13.94	207.11	55.00	152.11	60.00
06920	Misc. Income	.00	25.00	(25.00)	.00	275.00	(275.00)	300.00
06930	Key Income	.00	.00	.00	80.00	.00	80.00	.00
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Subtotal Income		9,081.52	8,349.53	731.99	104,876.62	91,844.83	13,031.79	100,194.40
<b>EXPENSES</b>								
General & Administrative								
07010	Management Fees	840.00	1,275.00	435.00	9,240.00	14,025.00	4,785.00	15,300.00
07011	Administrative Expense	.00	45.00	45.00	.00	495.00	495.00	540.00
07020	Accounting Fees	.00	125.00	125.00	220.00	1,375.00	1,155.00	1,500.00
07160	Legal Fees	.00	75.00	75.00	.00	825.00	825.00	900.00
07250	Bank Charges	.00	.00	.00	309.88	.00	(309.88)	.00
07260	Postage & Mail	17.86	25.00	7.14	124.26	275.00	150.74	300.00
07270	Inspections	.00	25.00	25.00	240.50	275.00	34.50	300.00
07280	Insurance	4,240.50	766.67	(3,473.83)	14,511.17	8,433.37	(6,077.80)	9,200.00
07320	Office Supplies	.00	25.00	25.00	.00	275.00	275.00	300.00
07400	Printing & Reproduction	17.20	25.00	7.80	58.96	275.00	216.04	300.00
07450	Other Taxes & Fees	356.70	.00	(356.70)	1,063.40	.00	(1,063.40)	.00
07890	Misc. G & A	.00	50.00	50.00	.00	550.00	550.00	600.00
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General & Administrative		5,472.26	2,436.67	(3,035.59)	25,768.17	26,803.37	1,035.20	29,240.00
Unit Expenses								
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08210	Pool Operation & Mgmt.	200.00	100.00	(100.00)	4,379.15	1,100.00	(3,279.15)	1,200.00
08220	Pool Repairs	.00	250.00	250.00	.00	2,750.00	2,750.00	3,000.00
08240	Pool Supplies	.00	100.00	100.00	.00	1,100.00	1,100.00	1,200.00
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Unit Expenses		200.00	450.00	250.00	4,379.15	4,950.00	570.85	5,400.00
Site Improvement								

**Maxim II Condominiums**

Income/Expense Statement  
Period: 11/01/17 to 11/30/17

Account	Description	Actual	Current Period Budget	Variance	Actual	Year-To-Date Budget	Variance	Yearly Budget
	Site Improvement	.00	.00	.00	.00	.00	.00	.00
Utilities								
08910	Electricity	351.41	375.00	23.59	4,457.51	4,125.00	(332.51)	4,500.00
08930	Water & Sewer	558.95	405.00	(153.95)	6,543.04	4,455.00	(2,088.04)	4,860.00
08950	Gas	.00	1,900.00	1,900.00	8,434.46	20,900.00	12,465.54	22,800.00
08990	Telephone	96.57	30.00	(66.57)	1,029.40	330.00	(699.40)	360.00
	Utilities	1,006.93	2,710.00	1,703.07	20,464.41	29,810.00	9,345.59	32,520.00
Maintenance								
09010	Tree/Lawn Maint.	.00	.00	.00	1,000.00	.00	(1,000.00)	.00
09015	Landscaping	.00	40.00	40.00	677.02	440.00	(237.02)	480.00
09020	Grounds Maintenance	.00	15.00	15.00	.00	165.00	165.00	180.00
09025	Sprinkler Maintenance	.00	25.00	25.00	.00	275.00	275.00	300.00
09030	Elevator Maintenance	718.60	252.25	(466.35)	16,283.13	2,774.75	(13,508.38)	3,027.00
09090	Light Repair	111.82	.00	(111.82)	496.87	.00	(496.87)	.00
09110	Gen. Maint. & Repair	.00	100.00	100.00	2,460.37	1,100.00	(1,360.37)	1,200.00
09115	Interior Maintenance	.00	75.00	75.00	.00	825.00	825.00	900.00
09145	Ext. Bldg. Maint.	.00	25.00	25.00	8,059.08	275.00	(7,784.08)	300.00
09148	Carpet Cleaning	.00	.00	.00	85.00	.00	(85.00)	.00
09149	HVAC	.00	200.00	200.00	.00	2,200.00	2,200.00	2,400.00
09155	Heating Maintenance	.00	.00	.00	1,984.13	.00	(1,984.13)	.00
09180	Plumbing Repairs - Common	273.75	75.00	(198.75)	943.61	825.00	(118.61)	900.00
09190	Electrical Repairs	.00	25.00	25.00	385.00	275.00	(110.00)	300.00
09200	Janitorial Supplies	.00	20.00	20.00	.00	220.00	220.00	240.00
09210	Door Repair	.00	20.00	20.00	.00	220.00	220.00	240.00
09250	Maintenance Supplies	.00	72.50	72.50	.00	797.50	797.50	870.00
09580	Misc. Maintenance	.00	225.00	225.00	.00	2,475.00	2,475.00	2,700.00
	Maintenance	1,104.17	1,169.75	65.58	32,374.21	12,867.25	(19,506.96)	14,037.00
Contract Services								
09620	Elevator Maintenance Contract	.00	180.00	180.00	.00	1,980.00	1,980.00	2,160.00
09630	Boiler Maintenance Contract	.00	166.66	166.66	.00	1,833.26	1,833.26	2,000.00
09700	Trash Removal	258.00	275.00	17.00	2,882.00	3,025.00	143.00	3,300.00
09725	Recycling	234.00	.00	(234.00)	2,532.00	.00	(2,532.00)	.00
09750	Extermination	.00	30.00	30.00	.00	330.00	330.00	360.00
09800	Snow Removal	.00	25.00	25.00	236.40	275.00	38.60	300.00
09850	Janitorial Services	713.40	625.42	(87.98)	6,340.20	6,879.62	539.42	7,505.00
	Contract Services	1,205.40	1,302.08	96.68	11,990.60	14,322.88	2,332.28	15,625.00

Reserve Contributions

**Maxim II Condominiums**

Income/Expense Statement  
Period: 11/01/17 to 11/30/17

Account	Description	Actual	Current Period Budget	Variance	Actual	Year-To-Date Budget	Variance	Yearly Budget
09970	Reserves - Int. Painting	.00	.00	.00	35,074.57	.00	(35,074.57)	.00
	Reserve Contributions	.00	.00	.00	35,074.57	.00	(35,074.57)	.00
	TOTAL EXPENSES	8,988.76	8,068.50	(920.26)	130,051.11	88,753.50	(41,297.61)	96,822.00
	Current Year Net Income/(loss)	92.76	281.03	(188.27)	(25,174.49)	3,091.33	(28,265.82)	3,372.40

A/P DISTRIBUTION TO G/L REPORT

Starting vendor #: "First" Starting date: 11/01/17  
 Ending vendor #: "Last" Ending date: 11/30/17

Account #	Date	Description	Vchr-#	Vend-#	Name	Invoice-#	Reference	Chk #	Amount
Distribution in Detail									
7010		Management Fees							
	11/01/17	1787 CAPITO	CAPITO	CAPITOL HILL MANAGEMENT CO	110117				840.00
							Account Total:		840.00
7260		Postage & Mail							
	11/01/17	1787 CAPITO	CAPITO	CAPITOL HILL MANAGEMENT CO	110117				17.86
							Account Total:		17.86
7280		Insurance							
	11/21/17	1825 ST. PA	ST. PAUL TRAVELERS	103017					4,240.50
							Account Total:		4,240.50
7400		Printing & Reproduction							
	11/01/17	1787 CAPITO	CAPITO	CAPITOL HILL MANAGEMENT CO	110117				17.20
							Account Total:		17.20
7450		Other Taxes & Fees							
	11/01/17	1794 MNG FI	MANAGER OF FINANCE	101217					356.70
							Account Total:		356.70
8210		Pool Operation & Mgmt.							
	11/15/17	1803 NEPTUN	NEPTUNE POOL SPECIALISTS	5586					200.00
							Account Total:		200.00
8910		Electricity							
	11/15/17	1806 XCEL	XCEL ENERGY	568065060					52.46
	11/15/17	1807 XCEL	XCEL ENERGY	568066864					298.95
							Account Total:		351.41
8930		Water & Sewer							
	11/01/17	1790 DENV	DENVER WATER	101917					558.95

A/P DISTRIBUTION TO G/L REPORT

Starting vendor #: "First" Starting date: 11/01/17  
 Ending vendor #: "Last" Ending date: 11/30/17

Account #	Date	Description	Vchr-#	Vend-#	Name	Invoice-#	Reference	Chk #	Amount
							Account Total:		558.95
8990		Telephone							
	11/01/17	1788 CENT	CENTURYLINK	102517					40.29
	11/15/17	1800 CENT	CENTURYLINK	110417					56.28
							Account Total:		96.57
9030		Elevator Maintenance							
	11/15/17	1804 THYSSE	THYSSENKRUPP ELEVATOR CORP	5000769584					718.60
							Account Total:		718.60
9090		Light Repair							
	11/15/17	1805 VALV	VALVERDE PROPERTY SERVICES	536					111.82
							Account Total:		111.82
9180		Plumbing Repairs - Common							
	11/01/17	1789 CHOICE	CHOICE MECHANICAL	20165					273.75
							Account Total:		273.75
9700		Trash Removal							
	11/15/17	1799 ALPINE	ALPINE WASTE	629456					258.00
							Account Total:		258.00
9725		Recycling							
	11/15/17	1799 ALPINE	ALPINE WASTE	629456					234.00
							Account Total:		234.00
9850		Janitorial Services							
	11/01/17	1786 AFRESH	A FRESH START	16225					525.00
	11/01/17	1791 HAMILT	HAMILTON LINEN AND UNIFORM	189663					37.68
	11/01/17	1792 HAMILT	HAMILTON LINEN AND UNIFORM	186870					37.68
	11/01/17	1793 HAMILT	HAMILTON LINEN AND UNIFORM	192741					37.68
	11/15/17	1801 HAMILT	HAMILTON LINEN AND UNIFORM	195480					37.68
	11/15/17	1802 HAMILT	HAMILTON LINEN AND UNIFORM	198225					37.68

A/P DISTRIBUTION TO G/L REPORT

Starting vendor #: "First" Starting date: 11/01/17  
 Ending vendor #: "Last" Ending date: 11/30/17

Account #	Date	Description	Vchr-#	Vend-#	Name	Invoice-#	Reference	Chk #	Amount
									Account Total: 713.40
									Section Total: 8,988.76

A/P DISTRIBUTION TO G/L REPORT

Starting vendor #: "First" Starting date: 11/01/17  
 Ending vendor #: "Last" Ending date: 11/30/17

Account #	Date	Description	Vchr-#	Vend-#	Name	Invoice-#	Reference	Chk #	Amount
Account Payable in Detail									
3010		Accounts Payable							
	11/01/17	1786 AFRESH			A FRESH START	16225			525.00
	11/01/17	1787 CAPITO			CAPITOL HILL MANAGEMENT CO	110117			875.06
	11/01/17	1788 CENT			CENTURYLINK	102517			40.29
	11/01/17	1789 CHOICE			CHOICE MECHANICAL	20165			273.75
	11/01/17	1790 DENV			DENVER WATER	101917			558.95
	11/01/17	1791 HAMILT			HAMILTON LINEN AND UNIFORM	189663			37.68
	11/01/17	1792 HAMILT			HAMILTON LINEN AND UNIFORM	186870			37.68
	11/01/17	1793 HAMILT			HAMILTON LINEN AND UNIFORM	192741			37.68
	11/01/17	1794 MNG FI			MANAGER OF FINANCE	101217			356.70
	11/15/17	1799 ALPINE			ALPINE WASTE	629456			492.00
	11/15/17	1800 CENT			CENTURYLINK	110417			56.28
	11/15/17	1801 HAMILT			HAMILTON LINEN AND UNIFORM	195480			37.68
	11/15/17	1802 HAMILT			HAMILTON LINEN AND UNIFORM	198225			37.68
	11/15/17	1803 NEPTUN			NEPTUNE POOL SPECIALISTS	5586			200.00
	11/15/17	1804 THYSSE			THYSSENKRUPP ELEVATOR CORP	5000769584			718.60
	11/15/17	1805 VALV			VALVERDE PROPERTY SERVICES	536			111.82
	11/15/17	1806 XCEL			XCEL ENERGY	568065060			52.46
	11/15/17	1807 XCEL			XCEL ENERGY	568066864			298.95
									Account Total: 4,748.26
									Section Total: 4,748.26

A/P DISTRIBUTION TO G/L REPORT

Starting vendor #: "First"  
Ending vendor #: "Last"

Starting date: 11/01/17  
Ending date: 11/30/17

Account #	Date	Vchr-#	Vend-#	Description	Name	Invoice-#	Reference	Chk #	Amount
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A/P Checks in Detail

1010	Cash Checking - Operating								
	11/01/17	1786	AFRESH	A FRESH START		16225		2008	525.00
	11/01/17	1787	CAPITO	CAPITOL HILL MANAGEMENT CO		110117		2009	875.06
	11/01/17	1788	CENT	CENTURYLINK		102517		2010	40.29
	11/01/17	1789	CHOICE	CHOICE MECHANICAL		20165		2011	273.75
	11/01/17	1790	DENV	DENVER WATER		101917		2012	558.95
	11/01/17	1791	HAMILT	HAMILTON LINEN AND UNIFORM		189663		2013	37.68
	11/01/17	1792	HAMILT	HAMILTON LINEN AND UNIFORM		186870		2013	37.68
	11/01/17	1793	HAMILT	HAMILTON LINEN AND UNIFORM		192741		2013	37.68
	11/01/17	1794	MNG FI	MANAGER OF FINANCE		101217		2014	356.70
	11/15/17	1799	ALPINE	ALPINE WASTE		629456		2015	492.00
	11/15/17	1800	CENT	CENTURYLINK		110417		2016	56.28
	11/15/17	1801	HAMILT	HAMILTON LINEN AND UNIFORM		195480		2017	37.68
	11/15/17	1802	HAMILT	HAMILTON LINEN AND UNIFORM		198225		2017	37.68
	11/15/17	1803	NEPTUN	NEPTUNE POOL SPECIALISTS		5586		2018	200.00
	11/15/17	1804	THYSSE	THYSSENKRUPP ELEVATOR CORP		5000769584		2019	718.60
	11/15/17	1805	VALV	VALVERDE PROPERTY SERVICES		536		2020	111.82
	11/15/17	1806	XCEL	XCEL ENERGY		568065060		2021	52.46
	11/15/17	1807	XCEL	XCEL ENERGY		568066864		2021	298.95
	11/21/17	1825	ST. PA	ST. PAUL TRAVELERS		103017		112117	4,240.50
								Account Total:	8,988.76
								Section Total:	8,988.76